

## **CABINET MEMBER FOR ADULT, SOCIAL CARE AND HEALTH**

**Venue: Town Hall, Moorgate  
Street, Rotherham.**

**Date: Monday, 17 November 2008**

**Time: 10.00 a.m.**

### **A G E N D A**

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Apologies for Absence.
4. Minutes of the previous meeting held on 3 November 2008 (Pages 1 - 5)
5. Learning Disability Partnership Board - "Beyond the Board Room - Inclusion North Event"  
- 18<sup>th</sup> November, 2008
6. Capital Monitoring Report (herewith) (Pages 6 - 11)
7. **EXCLUSION OF PRESS AND PUBLIC**  
The following item is likely to be considered in the absence of the press and public as being exempt under Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (information relating to the financial or business affairs of any person (including the Council)).
8. Rothercare - Development Proposals (herewith) (Pages 12 - 40)
9. Date and time of next meeting:- 1 December 2008

**CABINET MEMBER FOR ADULT, SOCIAL CARE AND HEALTH**  
**Monday, 3rd November, 2008**

Present:- Councillor Kirk (in the Chair); ; Councillors Gosling, P. A. Russell and Jack.

**56. MINUTES OF THE PREVIOUS MEETING HELD ON 20 OCTOBER 2008**

Resolved:- That the minutes of the meeting held on 20 October 2008 be approved as a correct record subject to the inclusion of Councillor P Russell's apologies.

**57. ELECTRONIC SOCIAL CARE RECORDS (ESCR)**

Kim Curry, Director for Commissioning and Partnerships presented the submitted report which provided a final update on the implementation of Electronic Social Care Records in Adult Social Care Services.

The project was formally closed at the Project Board on 2 October 2008 as the system was now being used by Social Workers and Occupational Therapists in fifteen teams. The system went live in the first teams on 7 July 2008 following comprehensive training and on-site support programme during the summer which enabled the system to become embedded quickly and for the benefits to be realised from the start.

The ESCR system was already providing real benefits, both in terms of case file security and ease of access to information by staff, enabling more effective case working. The project was delivered on budget but some delays were encountered which required a number of revisions to the project plan and the go live date.

Regular reviews of the new system were in place with a programme of development work to ensure that it met current and future business requirements.

Resolved:- That the Cabinet Member received the report.

**58. ROTHERHAM SAFEGUARDING ADULTS ANNUAL REPORT 2007/08**

Mark Joynes, Service Manager, Access presented the submitted report which provided an overview of all adult protection issues reported in Rotherham during 2007/08 and gave the opportunity to compare our safeguarding performance both historically and nationally.

This year with our partners, safeguarding processes had been strengthened to ensure that adult protection was embedded within the full range of universal services regardless of which agency provided them.

Together a number of significant improvements had been delivered within the past 12 months which included:

- The publication of a South Yorkshire wide safeguarding procedure in September 2007 and its subsequent launch at a series of events in November, December 2007 and January 2008
- The implementation of an agreed multi agency information sharing protocol and a serious case review process
- The appointment of a dedicated Case Conference Support Officer in March 2008
- Allocation of NHS Rotherham funding to support the Safeguarding Committee
- The appointment of a dedicated safeguarding adult's officer within the Police service who engages in the multi agency investigative process.

Safeguarding processes were reviewed in 2007/08 using a self assessment against the CSCI (Commission for Social Care Inspectorate) Key Lines of Enquiry. As part of our commitment in our Service Plan 2008/2011, strategic objective 7 which was "To strengthen our approach to safeguarding adults in a way which contributes to reducing cases of abuse and increases the perception of our service delivering personal dignity and respect by 2011, new actions were developed to improve experience and outcomes for customers. These included:

- New service standards and a commitment had been put in place
- A poster campaign and a page on the Council's website, had encouraged reporting
- A golden number was in place to access 'Assessment Direct', with a 24/7 hour reporting line
- The launch of 'Every Contact Counts' initiative driven by the Safer Rotherham Partnership (CDRP) would lead to a further rise in reports particularly from services with traditionally low referral rates such as housing
- The development of a quality assurance framework to improve standards in residential care so that we learn lessons from our own experience in 2007/08
- Raised the profile of safeguarding adults in the strategic partnership arena as a standard agenda item and through performance management arrangements for the Safer Rotherham Partnership.

In 2007/2008 there was an increase in safeguarding strategy meetings held which increased from 171 to 192. There was also a significant increase the case conferences held from 28 to 51, resulting in 33 substantiated cases of abuse. The highest category of victims was older people, with 64% of substantiated abuse last year being against Older People, 19% was against someone with a Learning Disability or Mental Health. The highest category of abuse was that of physical abuse which made up 34% of all substantiated abuse.

**3D CABINET MEMBER FOR ADULT, SOCIAL CARE AND HEALTH - 03/11/08**

As part of the continued commitment to safeguarding adults priority actions for 2008/2009 have been shaped by an analysis of the above and other statistics. These had prompted an action to raise standards in residential care homes as 36% of alleged perpetrators were residential care workers.

Action plans continued to be developed to improve customer care, case management and performance and to develop the skills of the workforce.

The Rotherham Safeguarding Adults Annual Report 2007/08 would be available to professional within all partner agencies and would be available to the public via the internet, publication and distribution.

A question and answer session ensued and the following issues were raised:-

- There was a need for members to be trained on this. It was agreed that this was important and the Cabinet Member suggested that it be raised at the next Labour Group meeting. In addition it was suggested that more flyers be produced and distributed and further discussion take place at the next Member Development Panel.
- Concerns about the number of allegations made against residential care workers working for independent sector providers. A discussion took place around the requirements needed to ensure all staff understood what constituted good practice, maintaining dignity and respect and how to identify and report abuse.
- A discussion took place about how the Council could raise its commitment to safeguarding adults and how their profile could be raised.
- A point was made about the resources available for dealing with safeguarding issues and a request was made that this be included as part of the budget discussions.

Resolved:- That the report be received and endorsed.

**59. ADULT SERVICES REVENUE BUDGET MONITORING REPORT 2008/09**

Mark Scarrott, Service Accountant (Adult Services) presented the submitted report which provided a financial forecast for the Adult Services Department within the Neighbourhoods and Adult Services Directorate to the end of March 2009 based on actual income and expenditure to the end of September 2008.

The approved net revenue budget for Adult Services for 2008/09 was £68.5m which included the approved budget for demographic and existing budget pressures together with a number of efficiency savings identified through the 2008/09 budget setting process.

The budget monitoring report showed that there were budget pressures,

with a projected net overspend of £168,000, to the year end, after factoring in a number of management actions to mitigate these pressures.

The latest year end projections showed there were the following budget pressures:-

- Direct Payments (£175k), within Physical and Sensory Disabilities and Mental Health services. Performance was on track to exceed the target which if achieved would lever £360k in Local Area Agreement (LAA) reward grant funding for the Council in March 2009.
- Additional unforeseen placements into residential care for clients with Physical and Sensory Disabilities (£146k a net increase of 9 placements)
- Overspends within employees budgets (£210k) including increased use of in-house residential care bank staff and an overspend within domiciliary care management and administration teams over and above budget.
- Pressures had also been identified in respect of increased energy costs (£194k) within residential and day centres. The increase in energy costs was being monitored across all directorates within the Council.

The above pressures were being reduced by additional income from continuing health care placements and delays in start up of supported living schemes within Learning Disability services (£550k).

Budget clinics with Service Directors and managers were now taking place on a monthly basis to monitor financial performance against approved budget and to consider further options for managing expenditure within budget.

The Cabinet Member referred to the existing care homes which were to become surplus to requirements and suggested that further consideration was given to using these premises for housing learning and disability services. The Director of Health and Wellbeing confirmed that a review was being undertaken of all day care services and a report would be brought to a future meeting for consideration.

Resolved:- That the latest financial projection against budget for the year based on actual income and expenditure to the end of September 2008 for Adult Services be noted.

## **60. EXCLUSION OF PUBLIC AND PRESS**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 2 of Schedule 12A to the Local Government Act 1972, as amended.

**61. COMMUNITY MEALS PROVISION - REVIEW**

Shona McFarlane, Director of Health and Wellbeing presented the submitted report in respect of the review of Community Meals Provision.

The review considered a number of options for providing the service, and concluded that only three were suitable for consideration. These were laid out in the body of the review report. The option would also provide customers with a wider choice, better quality of food at a more reasonable cost, and a more flexible service.

Resolved:- (1) That the report be received.

(2) That further consideration be given to the recommendations contained within the report in line with budget discussions.

**62. DATE AND TIME OF NEXT MEETING:- 17 NOVEMBER 2008**

Resolved:- That the next meeting be held on Monday 17 November 2008 commencing at 10.00 am.

**ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

|           |                     |  |
|-----------|---------------------|--|
| <b>1.</b> | <b>Meeting:</b>     | <b>Cabinet Member for Adult Social Care and Health</b>                                     |
| <b>2.</b> | <b>Date:</b>        | <b>Monday 17 November 2008</b>   |
| <b>3.</b> | <b>Title:</b>       | <b>Adult Services Capital Budget Monitoring Report<br/>2008/09</b><br>- All Wards affected |
| <b>4.</b> | <b>Directorate:</b> | <b>Neighbourhoods and Adult Services</b>   |

**5. Summary**

To inform members of the anticipated outturn against the approved Adult Services capital programme for the 2008/09 financial year.

**6. Recommendations**

**Members receive and note the Adult Services forecast capital outturn for 2008/09.**

## **7. Proposals and Details**

This capital monitoring report provides detail of the approved capital programme for the Adult Services department of the Neighbourhoods and Adult Services Directorate, actual expenditure for the period April to the 16 October 2008 and the projected final outturn position for each scheme.

Actual expenditure to the mid September 2008 was £6.9m against an approved programme of £9.8m. The approved schemes are funded from a variety of different funding sources including, unsupported borrowing, allocations from the capital receipts, Supported Capital Expenditure and specific capital grant funding. Appendix 1 shows actual expenditure to date against the approved budget together with the projected outturn position.

## **8. Finance**

The following information provides a brief summary of the latest position on the main projects within each client group.

### Older People

The construction of the two new residential care homes is now completed. The timetable for full decommissioning of existing homes into the two new homes is expected to be completed by the end of December. EDS are project managing the scheme and were forecasting an overall overspend on the project. A report on the forecasted overspend on the project was discussed at the Regeneration and Asset Board on 22 October and a revision to the Capital Programme of £1.97m was agreed. This was approved at The Cabinet on 29 October 2008.

The Assistive Technology Grant (which includes funding from NHS Rotherham) is being managed jointly and is being used to purchase Telehealth and Telecare equipment to enable people to live in their own homes. The recent appointment of a project manager has resulted in a review being carried out together with NHS Rotherham and an agreement in principle that the funding will be used to procure lifeline connect alarms, low temperature sensors and fall detectors in peoples homes.

A small element of the Department of Health specific grant (£20k) issued in 2007/08 to improve the environment within residential care provision was carried forward into 2008/09. The balance of grant is to be allocated mainly across the independent residential care sector in accordance with the grant conditions and will be fully spent in 2008/09.

### Learning Disabilities

The small balances of funding carried forward from 2007/08 are to be used for the equipment for Parkhill Lodge and within supported living schemes.



The refurbishment at Addison Day Centre, funded from the Council's Strategic Maintenance Investment fund is now complete.

There have been delays in the start of the refurbishment of the REACH Day centre due to insufficient funding. Funding has now been identified and the project is due to be completed by March 2009.

### Mental Health

A small balance remains on the Cedar House capital budget and will be used for the purchase of additional equipment. A large proportion of the Supported Capital Expenditure (SCE) allocation has been carried forward from previous years due to difficulties in finding suitable accommodation for the development of supported living schemes. Suitable properties are being identified and spending plans are being developed. The possibility of funding equipment purchased for direct payments is also being considered to reduce the current pressures on the revenue budgets. Further options are also being considered to provide more intensive supported living schemes with a range of providers.

### Management Information

2007/08 was the final year of the specific capital grant for Improving Management Information and a balance of £120k was carried forward into 2008/09. The funding has been earmarked to further develop Electronic Social Care Records within Health and Social Care working with the Council's strategic partner RBT and Children & Young People's Services. At the end of August the Department of Health announced a new capital grant for Adult Social Care IT infrastructure over the next three years (£276k). Spending plans are currently being developed to integrate social care information across both health and social care.

## **9. Risks and Uncertainties**

The main risk relates to the potential overspends due to the increase in construction related costs over and above approved budgets. Also projects funded through Supported Capital Expenditure or capital grants where spending must be in accordance with certain spending conditions, in accordance with national priorities. Any shortfall in capital funding will delay implementation and may result in the Directorate not meeting national agendas and performance targets.

## **10. Policy and Performance Agenda Implications**

The approved capital budget for 2008/09 allows Adult Services to invest and develop it's assets to improve and maintain existing levels of service to support the most vulnerable people and continues to contribute to meeting the Council's key priorities.

## **11. Background Papers and Consultation**

Department of Health Local Authority Social Services Letter LASSL(DH)(2007)3-Adult's Personal Social Services: Distribution of Single Capital Pot and Specific Capital Allocations in 2008-09, 2009-10 and 2010-11.

Department of Health Local Authority Circular (2008) 6 – Supported Capital Expenditure (Capital Grant) for Adult Social Care IT Infrastructure – 2008-09, 2009-10 and 2010-11.

This report has been discussed with the Strategic Director of Neighbourhoods and Adult Services and the Strategic Director of Finance.

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CAPITAL PROGRAMME 2005-10

Directorate **Adult Services**

| Expenditure Code | Scheme description                                | Budget Holder Details<br>(Initials) | Scheme Total Cost Profiled |           |            |           |          |          |            | Scheme Total Cost<br>£ | Supported Capital Expenditure (SCE(R))<br>£ | Scheme Total Funding Profile |             |                     |        | Approval date /Committee/minute number |  |
|------------------|---|-------------------------------------|----------------------------|-----------|------------|-----------|----------|----------|------------|------------------------|---|------------------------------|-------------|---------------------|--------|--|--|
|                  |   |                                     | 2005/06                    | 2006/07   | 2007/08    | 2008/09   | 2009/010 | 2010/011 | 2010/11    |                        |   | Specific Grant               |             | Other Contributions |        |  | Unsupported Borrowing/Capital Receipts<br>£                    |
|                  |   |                                     | £                          | £         | £          | £         | £        | £        | £          |                        |   | £                            | Detail      | £                   | Detail |  | £  |
|                  | <b>Older People</b>                               |                                     |                            |           |            |           |          |          |            |                        |   |                              |             |                     |        |  |  |
| UXB149           | Adult's Older Peoples Modernisation Strategy      | S Mc                                | 52,009                     | 729,290   | 10,365,737 | 8,298,964 |          |          | 19,446,000 |                        |   |                              |             |                     |        |  | Cabinet 7 Sept 2005, 23 May 2007, 13 Feb 2008, 29 October 2008 |
| UXB150           | Assistive Technology                              | KE                                  |                            |           | 267,648    | 232,352   |          |          | 500,000    |                        |   |                              |             |                     |        |  |  |
| UXB151           | Residential Care - Improving the Environment      | S Mc                                |                            |           | 399,440    | 20,560    |          |          | 420,000    | 420,000                | DOH Capital Grant                           | 500,000                      | PCT Funding |                     |        | 19,446,000                             | Local Authority Circular (2006)16                              |
|                  | <b>Learning Disabilities</b>                      |                                     |                            |           |            |           |          |          |            |                        |   |                              |             |                     |        |  |  |
| UXL128           | Addison Day Centre/Parkhill Lodge                 | AB                                  |                            |           | 0          | 1,895     |          |          | 1,895      |                        |   |                              |             |                     |        |  |  |
| UXL135           | LDDF for Supported Living                         | AB                                  | 4,452                      | 0         | 0          | 8,548     |          |          | 13,000     |                        |   | 13,000                       | PCT Funding |                     |        | 4,561                                  |  |
|                  | <b>Strategic Maintenance Investment Programme</b> |                                     |                            |           |            |           |          |          |            |                        |   |                              |             |                     |        |  |  |
| UXZ001           | Oaks Day Centre Alterations                       | AB                                  |                            | 94,514    | 3,152      | 0         |          |          | 97,666     |                        |   |                              |             |                     |        |  | 95,000   |
| UXZ004           | Addison Day Centre - Alterations                  | AB                                  |                            |           | 1,246      | 248,754   |          |          | 250,000    |                        |   |                              |             |                     |        |  | 250,000  |
| UXZ005           | Oaks Day Centre Alterations - Phase 2             | AB                                  |                            |           | 97,280     | 2,720     |          |          | 100,000    |                        |   |                              |             |                     |        |  | 100,000  |
|                  | REACH Day Centre                                  | AB                                  |                            |           |            | 250,000   |          |          | 250,000    |                        |   |                              |             |                     |        |  | 250,000  |
|                  | <b>Mental Health</b>                              |                                     |                            |           |            |           |          |          |            |                        |   |                              |             |                     |        |  |  |
| UXH098           | Cedar House                                       | JP                                  | 7,051                      | 12,473    | 7,825      | 12,428    |          |          | 39,777     |                        |   |                              |             |                     |        |  | 39,777   |
| UXH101           | Supported Capital Expenditure                     | JP                                  | 32,500                     | 21,462    | 48,711     | 383,802   |          |          | 486,475    | 189,849                |   |                              |             |                     |        | 296,626                                | Local Authority Circular DH (2007)7                            |
|                  | Mental Health Single Capital Pot Capital Grant    | JP                                  |                            |           |            | 147,000   | 147,000  | 147,000  | 441,000    | 441,000                |   |                              |             |                     |        |  | Local Authority Social Services Letter LASSL (DH) (2007)3      |
|                  | <b>Management Information</b>                     |                                     |                            |           |            |           |          |          |            |                        |   |                              |             |                     |        |  |  |
| UXT002           | Improving Information Management Grant            | JD                                  | 140,650                    | 143,932   | 26,376     | 120,057   |          |          | 431,015    |                        | 431,015                                     | DOH Capital Grant            |             |                     |        |  | Local Authority Social Services Letter (2006)1                 |
|                  | Social Care IT Infrastructure Capital Grant       | JD                                  |                            |           |            | 85,903    | 91,836   | 98,002   | 275,741    |                        | 275,741                                     |                              |             |                     |        |  | Local Authority Circular LAC (DH) (2008) 6                     |
| <b>TOTALS</b>    |   |                                     | 236,662                    | 1,001,671 | 11,217,415 | 9,812,983 | 238,836  | 245,002  | 0          | 22,752,569             | 630,849                                     | 1,126,756                    |             | 513,000             | 0      | 20,481,964                             |  |

**Budget Holder Key**  
 S Mc Shona McFarlane  
 KE Kirsty Everson  
 AB Anne Baxter  
 JP Janine Parkin  
 JD Jayne Dickson

**CAPITAL EXPENDITURE MONITORING 2008-09**

Directorate Adult Services  
Monitoring Period : 1 April to 16 October 2008

| Expenditure Code | Scheme description                                | Approved Capital PROGRAMME 2008/09<br>£ | Actual Expenditure 01/04/08 - 16/10/08<br>£ | Projected Expenditure to 31/03/2009<br>£ | Scheme 2008/09 Funding Profile           |                |           |                     |           | RAG Status | Comment Note number |   |
|------------------|---|---|---|--|--|----------------|-----------|---------------------|-----------|------------|---------------------|---|
|                  |   |   |   |  | Supported Capital Expenditure (SCE)<br>£ | Specific Grant |           | Other Contributions |           |            |                     | Unsupported Borrowing/Capital Receipts<br>£ |
|                  |   |   |   |  |  | £              | Detail    | £                   | Detail    |            |                     |   |
|                  | <b>Older People</b>                               |   |   |  |  |                |           |                     |           |            |                     |   |
| UXB149           | Adult's Older Peoples Modernisation Strategy      | 8,298,964                               | 6,626,559                                   | 8,298,964                                |  |                |           |                     | 8,298,964 | G          | 1                   |   |
| UXB150           | Assistive Technology                              | 232,352                                 | 0   | 232,352                                  |  |                | 232,352   | PCT                 |           | G          | 2                   |   |
| UXB151           | Residential Care - Improving the Environment      | 20,560                                  | 11,805                                      | 20,560                                   |  | 20,560         | DoH Grant |                     |           | G          | 3                   |   |
|                  | <b>Learning Disabilities</b>                      |   |   |  |  |                |           |                     |           |            |                     |   |
| UXL128           | Addison Day Centre/Parkhill Lodge                 | 1,895                                   | 0   | 1,895                                    |  |                |           |                     | 1,895     | G          | 4                   |   |
| UXL135           | LDDF for Supported Living                         | 8,548                                   | 0   | 8,548                                    |  |                | 8,548     | PCT                 |           | G          | 5                   |   |
|                  | <b>Strategic Maintenance Investment Programme</b> |   |   |  |  |                |           |                     |           |            |                     |   |
| UXZ004           | Addison Day Centre - Alterations                  | 248,754                                 | 229,240                                     | 248,754                                  |  |                |           |                     | 248,754   | G          | 6                   |   |
| UXZ005           | Oaks Day Centre Alterations - Phase 2             | 2,720                                   | 19  | 2,720                                    |  |                |           |                     | 2,720     | G          | 7                   |   |
|                  | REACH Day Centre                                  | 250,000                                 | 0   | 250,000                                  |  |                |           |                     | 250,000   | G          | 8                   |   |
|                  | <b>Mental Health</b>                              |   |   |  |  |                |           |                     |           |            |                     |   |
| UXH098           | Cedar House                                       | 12,428                                  | 0   | 12,428                                   |  |                |           |                     | 12,428    | G          | 9                   |   |
| UXH101           | Supported Capital Expenditure                     | 383,802                                 | 13,619                                      | 383,802                                  |  |                |           |                     | 383,802   | G          | 10                  |   |
|                  | Mental Health Single Capital Pot                  | 147,000                                 | 0   | 147,000                                  | 147,000                                  |                |           |                     |           | G          | 11                  |   |
|                  | <b>Management Information</b>                     |   |   |  |  |                |           |                     |           |            |                     |   |
| UXT002           | Improving Information Management Grant            | 120,057                                 | 0   | 120,057                                  |  | 120,057        | DoH Grant |                     |           | G          | 12                  |   |
|                  | Social Care IT Infrastructure Capital Grant       | 85,903                                  | 0   | 85,903                                   |  | 85,903         | DoH Grant |                     |           | G          | 13                  |   |
| <b>TOTALS</b>    |   | <b>9,812,983</b>                        | <b>6,881,242</b>                            | <b>9,812,983</b>                         | <b>147,000</b>                           | <b>226,520</b> |           | <b>240,900</b>      | <b>0</b>  |            | <b>9,198,563</b>    |   |

**Comments**

- 1 Projected overspend on scheme and an additional funding now approved. Report to Regeneration and Asset Board on 22 October.
- 2 Review of spending profile in respect of Telehealth and Telcare equipment. Balance carried forward from 2007/08.
- 3 Department of Health Capital Grant balance carried forward from 2007/08
- 4 Balance of finding to be used for furniture and equipment at Parkhill Lodge.
- 5 Funding is earmarked for equipment within supported living schemes
- 6 Scheme commenced March 2008 and is now completed, awaiting final account.
- 7 Scheme completed in March 2008, balance to meet the cost of any retension/fee costs.
- 8 New scheme to commence in 2008/09 but delayed due to funding shortfall.
- 9 Committed expenditure on providing support for early interventions and crisis move on.
- 10 Committed funding on developing new supported living schemes plus Individual Budgets and direct payments
- 11 New Mental Health capital grant allocation replaces previously distributed Supported Capital Expenditure (Revenue).
- 12 Department of Health Capital Grant balance carried forward from 2007/08.
- 13 New Department of Health Supported Capital Expenditure (Capital Grant) announced 22 August 2008

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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